



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SANATAN DHARMA COLLEGE
• Name of the Head of the institution	Dr. Rajinder Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01712630283
• Mobile no	9466596782
• Registered e-mail	principal@sdcollegeambala.ac.in
• Alternate e-mail	iqacsdcomb@gmail.com
• Address	Jagadhari Road , Ambala Cantt
• City/Town	Ambala Cantt
• State/UT	Haryana
• Pin Code	133001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Kurukshetra University, Kurukshetra
• Name of the IQAC Coordinator	Dr Sushil Kumar
• Phone No.	01712640283
• Alternate phone No.	01712640283
• Mobile	9416990024
• IQAC e-mail address	iqacsdcomb@gmail.com
• Alternate Email address	drsushilgoswami@ yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sdcollegeambala.ac.in/aqar/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sdcollegeambala.ac.in/academic-calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.90	2003	21/03/2003	20/03/2008
Cycle 2	A	3.48	2011	16/09/2011	15/09/2016
Cycle 3	A+	3.51	2017	30/10/2017	29/10/2022

6.Date of Establishment of IQAC**05/03/2001****7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	State Level Essay Writing Competition	Haryana State Council for Science, Innovation and Technology, Haryana	2021-2022	10000
Institutional 1	ONE DAY NATIONAL SEMINAR SPONSORED BY NATIONAL COMMISSION OF WOMEN NEW DELHI	National Commission of Women New Delhi	2021-2022	156597
Institutional 1	S.N.E 2021-22 (NON-RECURRING) SCHEME FOR-ASSISTANCE FOR SCIENCE EXHIBITION IN THE COLLEGES	Department of Higher Education, Haryana	2021-2022	20000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	9
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the 	No File Uploaded

meeting(s) and Action Taken Report	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
College has been awarded ISO 50001:2018 certification	
59 value added/certificate/Add on Courses has been offered with enrollment of 1789 students.	
Webinar on National Education Policy has been conducted for quality enhancement	
Organized one day national webinar on quality initiatives in higher education in collaboration with DGHE	
Fire safety and Energy audit of the college has been conducted.	
18 Mous have been signed with industry, institute of high eminence & college for skill training of students , staff and academic activities.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To enhance the number of value added/certificate courses	59 value added/certificate courses on technical skills, communication and soft skills, life skills and cross cutting issues have been offered by enrolling 1789 students
Set up of Lecture recording studio	New sound proof lecture recording studio has been set up with chroma and video mixing setup to facilitate teachers to develop e-resources for hybrid learning
To offer skill enhancement courses through LMS for general public	20 Online courses have been conducted through LMS for students, house wives,

	professional , research scholars on national level and raised fund worth Rs 5,50,000/-
To motivate faculty to publish papers in high impact journals.	86 research papers have been published in UGC Care list
To publish proceedings of the seminars	IQAC published 10 proceedings of the national level seminars/conferences
To apply research projects from non government agencies	19 faculty members from 12 departments had applied for research projects to non government agencies.
To increase the number of MOUs and Collaborations	18 MOUs have been signed with industry, institutes of high eminence and other colleges for skill training of students and staff and conduct of collaborative activities.
To Promote the green practices	Fire hydrant safety system has been employed in the campus, Four additional rain water recharging borewells have been installed, Six vermi-compost units have been installed , senser based lights ,2 water coolers,flood lights and green house have been added.
To construct Institution Innovation Council cum Meeting room	Institution's Innovation Council cum meeting room has been constructed for facilitating the incubation, startups and industry academia practices.
New Laboratory for Home Science department	New Laboratory for Home Science department has been constructed.
To enhance faculty enrichment initiatives	To enrich faculty with knowledge of respective subjects, latest technological developments < NAAC accreditation Process , Documentation & Report writing pedagogies < ICT tools and Life skills , IQAC has facilitated

	conduct of 11 seminars and 4 workshops
To review the teaching learning process	IQAC collected the general feedback and curriculum feedback through feedback committee and included the suggestions given by different stakeholders in annual plan for next year.
IQAC Meetings	9 IQAC meetings have been conducted to plan the various activities
Quality Audits and accreditations	Submitted data for AISHE , Participated In NIRF ranking and conducted academic audit for B.Voc Programs by KUK, Energy & Fire safety audit by external auditors, Periodic inspection by Kurukshetra University , Kurukshetra
Orientation Programs on quality issues for students and teachers	Conducted Orientation Orientation Program for Newly admitted students from 4-6 Oct,2021, An Online Session on Legal and Ethical Steps to launch a Startup held on 15th July,2022 by Mr Mahender Kumar Gupta, Founder,Udyamita Sanskar Foundation, CEO, INurture Incubation Foundation, Legal Services awareness and outreach programs as part of Azadi Ka Amrit Mahotsav held from 14 Oct,2021 to 14 Nov,2021
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	06/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	24/12/2022

15. Multidisciplinary / interdisciplinary

Sanatan Dharma College is a premier multi disciplinary, co-educational institution affiliated to Kurukshetra University, Kurukshetra. College has 19 departments offering UG & PG programs in the streams of Humanities, Commerce & management and Science. Affiliating University has adopted the curriculum based on CBCS-LOCF system in accordance with NEP-2020 w.e.f 2022-2023 in a phased manner session and planning to implement in affiliated colleges w.e.f the session 2023-2024. The college is fully prepared and able to implement NEP-2020 compliant curricula. As for now, The college offers a variety of combinations in the Arts, allowing students to select electives based on their interests. Students in the Commerce and Management streams can choose a vocational course from the B.Com Vocational programmes, Computer Applications, PPI, ASPSM, and OMSP. In the second year of B.Com General Program student can choose between Computerized Accounting system and Entrepreneurship Development and in their third year they can choose between Income Tax, Indian Economy & Fundamentals of Stock Market. Students in the Science stream have a choice of Computer Science, Computer Application, Physics, Chemistry, Electronics, Mathematics, Botany & Zoology, and in the second year of the B.Sc. programme, they can choose any language they like. Environment Studies is compulsory in all UG-I programs and Computer Awareness Level-I is compulsory for all UG-I programs where computer is not taught as subject for holistic development of student. Under the Choice Based Credit System (CBCS) adopted by the college, the program of B.Voc (Software Development) allows multiple entries and exits for students under the scheme of Deen Dayal Upadhyay Kaushal Kendra. The students can avail multidisciplinary and interdisciplinary options in certificate courses, add-on courses facilitated by the college to develop global competency. The research committee of the college motivates the faculty members to undertake multidisciplinary research projects and the college has undertaken 18 minor and 1 major project funded by non-government organisations. The NEP 2020, provides a scope to offer maximum options to subjects across disciplines, maximum combinations of subjects to promote interdisciplinarity and also to create a research ecosystem to promote research among students. The college has taken various initiatives to upgrade the knowledge of faculty members and students about the concept of new education

policy framework, implementation and challenges through invited talks and workshops. 1. Faculty members attended training of master trainers for NEP 2020 from Kurukshetra University, Kurukshetra in May 2022 2. Five days' workshop on implementation of NEP 2020 on 13th July 2022 3. One day national conference on paradigms of institutional accreditation in India in collaboration with NAAC, Bengaluru on 21st Oct 2022 4. All the faculty members registered under Professional Development Programme on implementation of NEP 2020 for university and college teachers organised by IQNOU in 2022 Sanatan Dharma College pledges to offer maximum options to subjects across disciplines, maximum combinations of subjects to promote interdisciplinarity and also to create a research ecosystem to promote research among students once directed by the Kurukshetra University to adopt the NEP..

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital repository that houses data on the credits that certain students have accrued over the course of their academic careers. Students will be able to create an account and have a variety of alternatives for enrolling and exiting colleges or universities. Once the NEP is adopted by the college, as per the consent of the affiliating university (Kurukshetra University), academic bank of credit will be implemented. The college is equipped with the conceptual knowledge about ABC and has disbursed the same to its faculty members and students through orientation and talks.

17.Skill development:

In order to improve the students' skill-based education and vocational training Sanatan Dharma College runs skill based vocational courses B.Voc (SD) and B.Voc (BPO) under Deen Dayal Upadhyay Kaushal Kendra Scheme.Under commerce and management department four bachelor vocational courses (CAV, PPI, OMSP, ASPSM) are run under the affiliation of Kurukshetra University. Holistic development is the core objective of the college which enhances soft skills, ICT skills, language and communication skills and life skills in the students. The college has conducted 284 capacity enhancement programs and 225 add on/certificate courses to nurture a human resource which is globally competent. The college has a policy of collaboration and signing MOUs for skill development initiatives. Under the NEP 2020 Skill Enhancement Courses (SECs) will be offered to students across subjects which is a mandatory requirement of every course curriculum under this scheme as soon as it is approved by Kurukshetra University, Kurukshetra.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sanatan Dharma College strives to sustain the Indian knowledge system with vigour and pride and is aware of the value of Indian languages and culture. Apart from core courses, the institution offers courses in Hindi Language and e-Shiksha, Functional English, and Computational Sanskrit. The college includes four language departments: Hindi, English, Punjabi, and Sanskrit. For first-year Arts students, Hindi and English are required, and English is required for all UG-I students across all streams. Sanskrit and Punjabi are optional. College has also set up Sanatan Dharma Human Resource Development Centre which organizes various programs on religion, Indian culture, Indian Languages, human values in both online and offline mode. In the proposed NEP, it is mandatory for students to do two courses of Indian languages under Ability Enhancement Course (AEC) and Sanatan Dharma College is one of the most prepared for the same.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sanatan Dharma College adheres to outcome based curriculum framework and prepares POs, PSOs and Cos and developed a mechanism for measuring the learning outcomes of the students enrolled in different programmes. Students are continuously evaluated for their attainment of level of learning in the subject by the faculty through Class Tests, Assignments, Power Point Presentations, Group Discussions, Quizzes, Case Studies, Seminars, Projects, On the Job Trainings etc. Result of each evaluation is recorded by the faculty for further improvements. Tests, Assignments, Quizzes, Topics for presentations, GDs and Case Studies are designed by the faculty as per the learning outcomes of the course. Course Outcomes are mapped against the questions and analysis is done by the faculty for further action plan.

- The results of the theory exams conducted by the University at the end of the semester are considered for evaluating the course Outcomes.
- Results of Internal Viva conducted by the faculty and final practical examination conducted by the external examiner are considered for evaluating learning outcomes of the course.

Feedbacks from Passing out students, alumni and employers are conducted to evaluate the attainment of Program & Program Specific outcomes. Results of Placements, Startups and progression to the higher education are considered to evaluate program/program specific outcomes. The attainment level of each CO is computed by setting weights as follows: 50% of Student Above 40% - 1 (Low) 60% of Student Above 40% - 2 (Medium) 70% of Student Above 40% - 3 (High).

20.Distance education/online education:

The college adopted online education during the lockdown period igniting the need of customized institutional level learning management system (LMS).The faculty prepared PowerPoint presentations, videos, case studies, animations, quizzes, interactive tools like mentimeter, gamified quizzes, Google forms, padlet etc. to lever the student's engagement and motivated them to learn with enthusiasm. The college has its own lecture recording studio which was used by the faculty members at their disposal. Many faculty members were also involved in EDUSAT content development. Various digital platforms namely Google Meet, Google Classroom, Zoom link etc. have been used for effective curriculum delivery. As per UGC guidelines, examinations were conducted through online mode, for which the college purchased Google workspace formally known as G-Suite which provides a customized and secured organizational email and a facility of Google Meet with 250 participants, recording, attendance tracking, noise cancellation and in domain live streaming as well unlimited storage in Google drive and Gmail. The college is well equipped with the NEP guidelines for uploading the course material and smoothly functioning the policy

Extended Profile**1.Programme**

1.1	658
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2880
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	533
Number of seats earmarked for reserved category as per GOI/ State	

Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		877
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		99
Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		99
Number of sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1		51
Total number of Classrooms and Seminar halls		
4.2		339.4816673
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		358
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College follows the syllabus designed/prescribed by the Kurukshetra University. However, College adopts various innovative practices to enrich the curriculum & its effective delivery. 1. Academic processes are planned with workloads, ground timetable, departmental/institutional academic calendar, feedback reports well in advance of the teaching session. POs, PSOs & COs, and a structured teaching plan prepared by the subject teachers. 2. Six faculty members are part of BOS in the KUK 3. Internal Board of Studies approves the scheme and syllabus of certificate/add-on courses proposed by HODs. 4. Students are informed about syllabus/scheme/examination pattern/rules of internal assessment/learning outcomes/time table during orientation program and through website. 5. Bridge/Remedial courses are conducted for weak/slow learners to enhance their competency level. 6. Knowledge/teaching skills of the teachers are upgraded regularly by conducting professional development programs. 7. 100% teachers use ICT tools for curriculum delivery. Teaching is facilitated through digital solutions like comprehensive CIMS/LMS/Youtube Channel/G-suite/Webex & special infrastructure for disable students like braile/Super Nova Magnifier/Screen reader. 8. Experiential learning approach through on-the-job trainings/workshops/Project-trainings/field trips/industrial-visits etc is incorporated. 9. College library gives access to an institutional repository of international/national journals/papers/e-books/e-resources to support teaching-learning processes. 10. Curriculum is enriched by offering 59 Certificate/Add-on courses. 11. College focuses students' academic/mental health through the mentor-ward system.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.sdcollegeambala.ac.in/wp-content/uploads/2023/02/1-1-1Supporting.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sanatan Dharma College follows the University Exam & Internal exam Schedule & Pattern prescribed by the affiliated University. 1. The college prepares the institutional academic calendar following the

university academic calendar which clearly defines the schedule of internal examination & assignments, & other important College events. 2.As per the guidelines of the university internal assessment is based on two handwritten assignments, one class test, and attendance. The schedule of assignments and class tests is fixed on the institutional academic calendar and the institute adheres to it. 3.The College Exam committee frames guidelines for conducting the CIE in line with the calendar of the KUK. The college encourages teachers to conduct continuous evaluation of the students for their sustained performance. The class tests are prepared and conducted as per the University examination pattern. To prepare students for practical and theory examinations, teachers implement various assessments methodologies as per the level of students like Mock tests, Quizzes, Practical Assignments/Project-work/Group-Discussions/MCQ Tests/Report-Writing/Work-based problems/Presentations/Discussions/Debates.

4.Students are timely informed about the schedule of all activities like conduct of external/internal exams, assignments, attendance/internal assessment/class tests/university results/results of certificate courses/add-on-courses through the CIMS/LMS/academic calendar, and departmental notice boards, personally by teachers in the classrooms & whatsapp groups.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.sdcollegeambala.ac.in/academic-calender/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

59

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1789

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues relevant to Professional Ethics/Gender/Human Values/Environment and Sustainability are embedded into the curriculum through various compulsory and optional courses in under-graduate/post-graduate courses. There are total of 78 courses offered as core/supporting courses to address these issues.

Environment and Sustainability: Mandatory course of Environmental Studies offered in UG-I, Organic & Inorganic Chemistry offered in B.Sc -I, Certificate course on Soil testing & Waste Management. Programs to raise awareness of sustainable waste management practices amongst students/plantation drives/cleanliness-drives are conducted to sensitize students about environment.

Professional Ethics: 47 courses in curricula., Certificate course on Youth parliament & Ethical hacking and NSS/NCC/YRC/Rotaract Club/subject associations/Legal Literacy Cell/Career Guidance Cell and various departments conducts guest lectures/workshops to inculcate ethics/human values among students. The college has Code of conduct and professional ethics committee which lay down code of conduct for various stakeholders following the guidelines of UGC, monitors its implementation and conducts activities.

Gender: 3 courses in curricula, Certificate course on Gender sensitization & Lectures/Nukkad Nataks/National Level workshops on Women Empowerment, gender equity etc. are conducted. Women Cell holds several seminars/workshops/film screenings in furtherance of its objectives.

Human Values: 25 courses in curricula, Certificate course on human rights and values & Guest lectures/panel discussions/seminars are conducted by SDHDRTCe.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

42

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1280

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.sdcollegeambala.ac.in/feedback-and-student-satisfaction-survey/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.sdcollegeambala.ac.in/feedback-and-student-satisfaction-survey/

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

1231

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

458

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

UG-I in the college is the crucial juncture for the students. As students from diverse academic and socio-economic backgrounds are admitted in the college, it is indispensable for college to assess their learning levels to eradicate their learning gaps and elevate their confidence level. Learning levels of the students are assessed in the different phases through interactions with teachers and mentors, tests, assignments, group discussions, quizzes. Learning Level Assessment Mechanism: Phase 1 In the first phase Learning levels are assessed on the basis of entry level marks. Students with percentage marks below 60% in entry level marks are categorized as slow learners and above 75% are categorized as advanced learners and students with 61% to 74% are categorized as average learners. Phase 2 In the second phase subject wise learning levels of the students are assessed by the subject teacher in charge in the due course of study through assignments, class tests, Interactions. Monitoring & Mentoring: As per their learning levels special programs are conducted for slow and advanced learners as suggested by subject teachers and mentors. Their progress is evaluated from time to time by subject teacher and recorded by the mentors in their mentor registers for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2880	99

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

Industrial/Field Visits: On-site learning is encouraged through Field trips, visits to Industries, heritage sites, MNCs, Counselling centres, Rehabilitation Centres for Special Children, Old Age Homes. On-the-Job Training/Project/Field Work is compulsory in the curriculum of vocational, professional & Add-on courses to enhance students' real life application development skills. About 40% of students are engaged in experiential learning through OJT/Project/Field work.

Hands-On-Learning Experience is ensured through compulsory laboratory experiments in the curriculum of all Science stream, vocational courses, Add on/Certificate/Value added Courses and Compulsory Computer Awareness courses in UG-I.

Earn While You Learn Schemes provide hands-on-experience in the College Library, office & Labs. Working Models on Science/Technology are developed by students to compete in inter-district & state-level science exhibitions. Flipped Classroom, Surveys, Mock Parliament/Workshops/Guest Lectures/Exhibitions/Seminars are organized to supplement the teaching process.

Participative Learning:

Students are encouraged to perform collaborative activities in groups where they learn by active participation.

Group Assignments are given using Google-Docs/Excel/Slides/Kahoot/Quizziz/Mentimeter for collaborative learning. Rural Camps/Health Awareness Drives/Drives against Social-Evils, Talent Show, Youth Festival, Competitions by associations are conducted to develop team work/creative quotient & selfless service-mindedness amongst students.

Problem Solving Methods:

Case studies, role play, brainstorming activities, regular Aptitude Tests, mentoring system are used to equip the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.sdcollegeambala.ac.in/criterion-ii/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Fully Wifi enabled campus with high speed 100 Mbps of dedicated leased line powered with 19 Smart rooms, four High tech Seminar halls, one AVR, One Auditorium with latest ICT Tools & seating capacity of 700, Lecture Recording studio, 53 projectors, 520 Desktops/Laptops ,21 Smart Boards, 3 Visualizers, 15 Wacom Digital Pen Display, TV's Interactive Flat panel Display, Language Lab with latest audio/visual material.

Software/Collaborative Tools/E-Resources

Moodle LMS developed by E-Resource development cell used to train its own faculty & over 5000 faculty from all over India for E-content Development & Online Teaching. OBS, Canva, CMaps, Renderforest, Powtoon, Powerpoint used by teachers to design their own tutorials, videos, audios, PPT's, E-resources, animated videos to be uploaded on LMS and Youtube channel for 24x7 day access by students for self-paced learning.

Fully automated library with remote access to E-Resources from NLIST/INFLIBNET, DELNET, E-Books/E-Journals subscribed from SAGE, TATA McGraw Hills, Springer & Pearson publications.

E-Resources/Moocs, OER's through Swayam, NPTEL, Coursera, Spoken Tutorials by IIT Bombay for self paced learning..

Digital platforms like G-Suite, Webex, Google Classroom , CIMS, LMS, Youtube Channel have been used by the staff to deliver their lectures in online mode during pandemic.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

99

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

71

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

923

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Scheme & schedule of internal assessment is as per the KUK guidelines vide its Academic Council resolution No.39(05.08.2011).Scheme of Internal assessment is based on three components as prescribed by KUK. 50% of the total assessment is based on two Handwritten Assignments, 25% is based on Class test and remaining 25% is based on attendance. For continuous internal evaluation various assessments methodologies like Mock tests/ Quizzes/Practical/Assignments/Project work/MCQ/Report Writing/Presentations/Discussions/Debate are used.

Transparent Mechanism:

The scheme and schedule of internal assessments are provided to students via prospectus, academic calendar published on college website and orientation programme at the start of each session. To keep students and parents up to date, student attendance is posted to the CIMS every day. Internal assessment awards are uploaded on CIMS at the conclusion of the semester for students' convenience.

Students who participate in state/national level sports/cultural events or represent college at university/interuniversity level through NSS/NCC/YRC are given additional time to submit assignments and appear in class test.

Results of the assessments are communicated to students and answer-sheets are discussed for improvement in final examinations.

Awards of University examination are also posted on CIMS as soon as result is declared and Gazette is shared on WhatsApp groups.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.sdcollegeambala.ac.in/criterion-ii/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has a well-defined Examination Committee with a Registrar at the top. Any grievance regarding examination is solved by the subject teacher at the lowest level. If not resolved by the teacher, then to HOD and at last it reaches the registrar. The Registrar resolves the issue after deliberating with the examination committee. If the issue is still not resolved then the matter is forwarded to the Principal. Principal resolves the issue after a deliberation with the examination committee, HOD & teacher-in-charge. Every project/ seminar/assignment is time bound and rules for evaluation are conveyed to the students well in advance. Any grievance regarding assignments/tests/projects/OJT is resolved by the Examination Committee, in presence of the concerned Teacher and HOD. The committee promptly deals with mistakes/errors related to attendance/assessment of the students. The CIMS has a mechanism for posting grievances online in order to expedite grievance redressal.

Grievances related to university question papers like out of syllabus question/misprint-question/university-results like absent on the DMC, incorrect internal assessment marks, misspelled name etc are communicated to the dealing hand at university by the Principal after taking representation from student & concerned teacher. If students are not satisfied by the marks they can apply for re-evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the guidelines and training provided by the Internal Quality Assurance Cell, Faculty of every department prepares POs, Program Specific Outcomes(PSOs) and COs using Bloom Taxonomy. Comprehensive and well defined Program & Course outcomes not only help teachers to prepare teaching plans & learning activities but also help them to assess the progress of a student in holistic learning and the overall development of a student.

Communication of POs, PSOs and COs to teachers and students

POs, PSOs and COs are published on College Website and displayed on the Department Notice Boards. Handbook of POs, COs & PSOs is kept in the college library & departmental library for the reference of the teachers & students.

POs, COs & PSOs are also uploaded on KIOSKS available in the library for the access of students. Students are informed about POs/PSOs/COs in the department connect session of orientation program conducted by the college in the beginning of the session. Students are also informed about learning outcomes by the concerned subject teachers.

Common graduation outcomes such as critical thinking, communication skills, teamwork, leadership traits, digital literacy, moral and ethical awareness etc are instilled in students through the activities of Cells and Subject Associations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sdcollegeambala.ac.in/wp-content/uploads/2023/04/2-6-1-PO.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs,PSOs and COs:

COs are evaluated at the end of each semester. Benchmarks for the attainment level of the course outcomes are set by the HODs, based on the performance of the previous years and are evaluated at the end of each semester using direct and indirect methods. Course Outcomes of each course are mapped to the program outcomes.

Program/Program Specific Outcomes are evaluated on the completion of the program.

Direct Method: Continuous Evaluation: Students are continuously evaluated through Class-Tests/Assignments/PPTs/Group-discussion/case-study/seminars/projects/ojt etc.

Program-Outcomes/Program-Specific-Outcomes/Course-Outcomes are defined by the faculty of each department in consultation with Head of the Department under the guidance of Internal Quality Assurance Cell following the Bloom Taxonomy. Course Outcomes are evaluated at the end of each semester. Benchmarks for the attainment level of the course outcomes are set by the head of the respective departments based on the performance of the previous years and are evaluated at the end of each semester using direct and indirect methods. Course Outcomes of each course are mapped to the program outcomes. Program/Program Specific Outcomes are evaluated on the completion of the duration of the program. **Direct Method: Continuous Evaluation** University Semester-end Theory Exams Practical Results **Indirect Method: Feedbacks from Passing out students/alumni/employers Results of Placements/Startups/progression to the higher education**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/2.6.1_1677241945_10385.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

570

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.sdcollegeambala.ac.in/annual-report-2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sdcollegeambala.ac.in/feedback-and-student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.46597

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

13

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution's Innovation Council promotes innovation/IPR/start-up and entrepreneurships in the college. It has trained 25 students under

the Haryana Government Scheme of E-Karma and placed 13 students in IT Companies.

Skill Development is running B.Voc. Program in SD under the UGC Scheme of DDUKK.

Entrepreneurship Development Cell has conducted programs in collaboration with Government agencies, entrepreneurs and Industry to aware students with government schemes for start-ups and types of financial support.

Zila Rojgar Srijan Kendra has collaborated with Swadeshi Jagran Manch and established Zila Rojgar Srijan Kendra.

Sanatan Dharma Human Development, Research & Training Centre promotes research & ethics in the institute, the centre has conducted awareness programs/discussion panels/seminars/webinars on developing Human Values/Professional Ethics/Nationalism and collaborative research.

College publishes its own open access research journal, "PurvaMimaansa".

College has set up institutional repository in the central library which has huge collection of intellectual output of the students & faculty members of the college in the form of thesis, papers in the proceedings/project work/E-books/articles/E-Notes etc.

College publishes its magazine-Sanatan Sancharika.

College has conducted activities through 06 MoUs & 29 collaborations with industries/institutions of high eminence for trainings/research/knowledge creation and sharing.

College has set up its own Recording studio for E-Resource Development for the students/ teachers/research scholars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

37

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

86

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

460

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college undertakes numerous extension activities& Days celebrations, in the college-campus, neighbourhood, and 05 adopted villages.

Students maintain a clean campus and neighbourhood through the Swachh College/Swachh Bharat Abhiyan. Conducted Campaign against Drug Abuse, AIDS Awareness etc. to prevent development of illicit practices in the youth. Organized Blood Donation/First Aid/Community Health Check Up Camps to provide free medical aids.

Conducted programs like Solid waste Management/Vermicompost/Tree Plantation Drives for sustainable environment. Conducted sensitization Programs like Awareness Rallies on social issues, Digital Literacy/Gender Sensitization/Beti Bachao Beti Padhao/Samagr Shiksha Abhiyan/POSHAN Abhiyan: P.M.'s Over Reaching Scheme for Holistic Nourishment/Road Safety Programsetc. Organized Special projects like Sanitary Napkin Distributionin schools, Surveys on Status of Women Safety/Health/Equality.

80% students of the college are engaged in community service. Community library in the adopted village Rollon. Developed a skilled human resource compassionate for the downtrodden, brotherhood and harmonious attitude towards community, animals and destitute. Strengthened connections between students and NGO to carry out humanitarian work in futureprojects. Developed New Greenery, elevated groundwater level, and cleaner surroundings in adopted villages. Educated villagers for environment conservation practices like rainwater harvesting and solid waste management. Medical health

check-up camps have boosted and inspired them for regular examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2425

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

29

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

With a campus spanning over 10.23 acres of land that is connected to a railway and a bus stop within 3.3 kilometres, the institution provides a wide range of facilities and resources. The campus is outfitted with cutting-edge technology and instructional tools. Keeping the goal of ecological sustainability, the college campus's periphery is lined with shady trees.

Administrative Block is well planned, spacious & fully computerized which houses Principal's Office/Personnel/Accounts & Fee Section/Data Centre/Record Room & IQAC Room.

Classrooms: 46 classrooms with energy efficient LED lights out of which 19 are smart classrooms.

Laboratories: A total of 33 ICT-enabled & well-equipped laboratories with stores include 3 chemistry, 5 physics labs, one workshop, 2 dark rooms, 12 Computer Science, Electronics & IT labs, 2 Botany/Zoology & 1 Environmental, 1 Mathematics, 4 Home Science and 2 Music Labs.

Teaching is supported with Fully furnished Departmental Rooms (17), Placement/Career Guidance Cell, Offices of YRC, NSS, NCC (Boys' & Girls'), Cultural Affairs, Women Cell, Controller of Examination Room, Health Care Centre, Staff Room, Girls' Common Room, IIC, Srijan Rojgar Kendra, Open Air Theatre, Water Tank.

Green House and Harit Dhara Botanical Garden & Podha Bank, SD Arboretum, SD Rosarium, SD Medicinal & Floral Garden with enough number of concrete benches.

Two full-fledged and 14 minor Ramps/Wheelchairs/Super Nova Magnifier/Screen Reader, Braille/Signage and reserved parking spaces for differently-abled students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/4.1.1_1677314574_10385.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a wonderful record in sports and cultural activities. College has legacy of bagging the overall Youth fest trophy for the 41 times. Many of the students have played at national and international level and got first two positions. Department of Music & Sports constantly provide training to the students for the extra ordinary performance in sports and cultural activities.

Sports & Cultural Infrastructure:

1. State of the Art Sports Complex,
2. Fully Equipped Gymnasium,
3. Table Tennis Room,
4. 400-metre Running Track,
5. All-weather Cricket pitch ,
6. Basket Ball Court, Boxing Ring.

Well furnished Multi Purpose Auditorium & 2 Music Rooms for Cultural & Sports Activities Yoga and Meditation Sessions are held in the Auditorium, Lawns and in the grounds. Play ground is opened to the kids of schools and local community in the evening for walking, playing and Yoga. Gymnasium is opened to the public in the evening.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

146.11962

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Recognizing the importance of a well-equipped library for the growth of students and thus the institute, the college's Central Library is

one of the richest libraries in the region, with air conditioned reading room accommodating 300 readers at a time & attractive Wall Mounting & an open shelf system classified with Dewey Decimal Scheme containing 61,331 books, 13975 textbooks in Book Bank, 35 rare books, subscription to 80 journals & magazines and 23 newspapers in different languages and old volumes of periodicals.

College Library is fully automated with open source LMS Koha version 21.11.05 000. Library users can access the Web-OPAC anywhere anytime and a link to this has been provided on the college website and on two e-Kiosks in the library to assist in searching and locating the books on shelves. The whole library collection is bar coded that helps in automated circulation and stock verification. In 2017, library automation was taken to the next level with the adoption of a web-enabled LMS, namely the open source LMS Koha version 21.11.05 000 compatible with the Linux operating system. All library operations are fully automated, and its server is now hosted on the cloud.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.sdcollegeambala.ac.in/criterion-iv/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

17.94717

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

377

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-defined IT policy with specific roles and responsibilities. The IT Cell of the college constantly keeps on upgrading the IT infrastructure as per the latest technologies.

The College is Wi-Fi enabled with high speed 100 Mbps of dedicated 1:1 leased line internet Bandwidth Connectivity..Well-connected 'CAMPUS-NETWORK' via structured Optic-Fibre and CAT6 cabling at the entire campus for anywhere data access. 10 OAW AP 1221 RW Access points have been added.

Number of Computers/Laptops are 520 and updated from dual core to Core i5 processors including 2 Apple Mac Book Air A-1466 3 Panasonic VX-425ND & BENQ MX808STH projectors have been added, bringing the total to 53 projectors .

21 Smart-Boards have been installed in the laboratories, Seminar Halls/Smart Class rooms. Three visualizers have been installed in the Electronics and Botany lab. 10 Wacom Digital Pen Display are added to existing 5 Pen Display. 23 podiums are available in the labs

and smart classrooms.

Compatible High-end IBM server with Firewall service from Nabero. Seminar Hall & IQAC Room is equipped with Interactive Flat Panel.2 E-Kiosk in Library.3 Digital Display Standees.

Power backup facility through five 3 KVA and Fourteen 6 KVA capacities of Online UPS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/4.3.1_1677168636_10385.pdf

4.3.2 - Number of Computers

520

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

178.48776

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy for maintaining & utilizing physical, academic and support facilities is in place. College has constituted a College Construction , Electrical Maintenance Committee, Library, Audio Visual Room Internet Up-gradation Committee which works to upgrade and maintain infrastructure requirements of the institute. Well defined Policy documents published on the college website clearly lay out the procedures and strategies formaintaining and utilization of Class Rooms, Laboratories, Administrative Office, Common Spaces like Auditorium, Seminar Rooms, Ground , Gym, Common Room etc., Library, IT infrastructure and other Infrastructure facilities. Infrastructure and Maintenance committee The College Construction , Electrical Maintenance Committee and Library, Audio Visual Room Internet Up-gradation Committee headed by the Principal oversees the maintenance of the buildings, classrooms, sports complexes and laboratories. The Policy of the college regarding infrastructure is consistent with the needs that arise as a result.of academic development. Its salient features are: • Need based feedback from stakeholders is taken for enhancement of infrastructure. The management evaluates and approves the proposal given by the Principal in governing body meetings, thereby allocating the budget for strengthening the facilities. • The concerned committees utilize and monitor the grants received from various funding agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sdcollegeambala.ac.in/wp-content/uploads/2017/04/phacsu.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1480

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

582

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2880

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2880

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

209

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

102

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are actively engaged in academic administrative bodies, subject associations, and cells/committees of the institution to bring excellence in the academic environment of the college. The

college encourages the participation of student representatives in various decisions making, academic/administrative committees which are explained below:

Internal Quality Assurance Cell: Students are an integral part of the IQAC of the college and help taking decisions regarding quality initiatives.

Subject Associations Cells: The college has constituted the subject associations for each department which conducts extracurricular, cultural, sports and extension activities for the department. All the activities of the associations are organized by the students under the guidance of the teacher-in-charge. Apart from the subject associations college has constituted various cells like Women cell, Legal Literacy Cell, Young Speakers Club, EDC, Environment Club, Rotract Club, YRC, NSS, NCC, CGC, Placement Cell, Alumni Committee etc. where in all the activities are coordinated, executed and managed by the student representatives.

College Magazine Committee: College magazine - Sanatan Sancharika released annually provides a platform for students and faculty to express their creativity. The committee is constituted with faculty/student representatives. Other Committees where student representatives are playing an important role are :

1. Grievance Redressal Cell 2. Anti-Ragging 3. Examination Committee.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/standing-committees/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

104

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is registered with the name SDC Ambala Cantt bearing registration-number HR/002/2021/00646. The association is active and frequently brings the alumni together through reunions/invitations as resource-persons & chief-guests. The alumni have been leading figures in the political/administrative/sports/academic fields. Alumni are the college's backbone, actively contributing to its development/progress.

College has collaborated with Alumni who are successful Technology entrepreneurs for Skill-Trainings/placements/Industry-Academia linkages. Mr Jatinder, a alumni, is member of IQAC and assists the college in curriculum development.

Alumni also contribute in mentoring the students and their career guidance through talks/invited lectures/motivational/counseling sessions. The alumni are members in the Internal Board of Studies.

Alumni have contributed approximately Rs. 880,237 for financial assistance to deserving students and Rs 180,000 for minor projects.

Alumni play a vital role in encouraging students to pursue science/innovation by providing knowledge and a support network. Alumni serve as Advisors in Rotaract to arrange and manage social activities. The SDC Incubation Centre strives to nurture and promote alumni unique ideas and motivate them to launch successful start-ups. It houses alumni businesses such as Devzamark Consulting, Lord-Shiva Education Temple, Project-Point, Face Scarf etc.

The college has created a dedicated portal with 2355 registered alumni to connect and share their experiences.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-v/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Lead me from Darkness (illiteracy) to light (literacy-light of knowledge)

Mission:

1.To uplift the society through education. 2.Nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually.

Curriculum enrichment with skill oriented/value added/add-on/certificate programs to inculcate employability skills. Up-gradation of infrastructure to impart professional training. Development of Green and Eco-friendly campus to provide congenial working environment to staff and students to foster healthy human resource development.

NSS, YRC, Rotaract, Environment Club, Women Cell, Legal Literacy Cell, Subject Societies concentrate on up liftment of the society through social work(Adoption of villages/Swachtha Abhiyan/Drug De-addiction Programs/Medical Camps/Blood donation camps/Donations/Literacy Programs in slum/rural areas/Digital literacy in schools/volunteering with NGO's) Financial aid in form of

scholarships/free ships and concessions to give access of education to weaker section of the society.

Adopting latest pedagogies and ICT tools for effective teaching to strengthen students intellectually. Collaboration and signing of MoUs, orienting and moulding the young staff, organizing leadership and capacity building programmes, and ensuring the implementation of MHRD and UGC schemes are part of the perspective plans of the institution. Participation of all the stakeholders in policy making and development of the institution through strong feedback mechanism.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and Participative Management:

College empowers all its stakeholders with functional autonomy in decision making, planning and institutional goal attainment by incorporating policy of Decentralization and Participative Management.

Teaching & Non-Teaching staff are appointed as representatives in the Governing Body. Bursar and PRO are appointed from teaching staff to fulfil administrative, financial and executive responsibilities. The Staff Council is constituted with Principal as chairman and elected teacher as secretary.

The institution is in practice of forming committees for various academic and non-academics affairs. College has 52 committees and 18 subject association to perform various functions of the college. The authority is delegated to committees & accountability is set up for the effective performance of the committees which reflects the decentralized governance system in true spirit.

Heads of various Departments and Conveners of various

cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Heads of the departments are free to plan and execute the academic activities in consultation with the faculty of the department and approval by the Principal. HOD's also participate in the recruitment process of the faculty of their respective departments.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Deployment of Institutional Strategic plan

Following the suggestions of the Cycle III Peer Team, IQAC established the college's Perspective Plan for the assessment period in conjunction with all stakeholders. The two main recommendations made by the peer team in 2017—improving industry-institution links and making the best use of ICT in teaching/learning—are the key performance categories in which the college has continually performed well to deploy perspective plan:

1. 59value added/certificate/Add/On Courses & capacity enhancement programs have been offered during the last five years to give students a leading edge in the market.

2.35functional MOU's & collaborations/linkages have been signed with industry and prestigious institutions for trainings/collaborative initiatives.

3.Infrastructure is upgraded with new Computers, Projectors, Sound proof Lecture recording studio, Moodle LMS, Green House, Fire Hydrant Safety System, Sensor based lights, Flood Lights & Digital display system.

4.All the faculty members are trained for E-Content Development and use of ICT tools

5.Innovation Ecosystem is strengthened with IIC & EDC.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College being the government aided, receives its salary grant from the DHE. All staff recruitments are approved by the DHE and KUK following the UGC regulations. College is affiliated to KUK.

The management keeps a strict check on the adherence of all policies/guidelines. Governing Body constituted with the members of BOM, representatives from DGHE, Haryana & KUK and Principal as the Member Secretary defines policy framework. Principal closely monitor all the academic affairs assisted by Vice Principal, Planning Board, IQAC and HOD's.

Internal Board of Studies comprised of faculty and external members from management and industry makes all major decisions for curriculum enrichment. Examination/University Works Committee headed by the Registrar for the conduct of exams, compilation & publication of results/internal assessment. IQAC is set up for effective policy-making, quality related initiatives, resources up-gradation etc. The Advisory Committee assisted by Planning Board constituted from the senior faculty members and Librarian of the college plans for future developments.

Professional Ethics Committee identifies and monitors adherence to the Code of Conduct on campus. IIC works for the promotion of Innovation & Entrepreneurship. Statutory Cells include Grievance Redressal/Anti Ragging/Discipline Committee/SC/ST/OBC/Minority Cell. Scholarship/Fee Waiver Committee works to enrol students in various scholarships/ Concessions/Earn While You Learn schemes.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Link to Organogram of the institution webpage	https://www.sdcollegeambala.ac.in/wp-content/uploads/2023/02/6-2-1-administrative-set-up.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has developed effective welfare measures for intellectual, professional and economic development of teaching and Non-Teaching Staff.

1. Annual Leaves:

Casual Leave Medical Leave Maternity Leave Sabbatical Leave Extra Ordinary Leave Compensatory leave in lieu of vacation Quarantine Leave Study Leave Earned Leave Encashment

2. Financial Incentives & Social Security:

Provident Fund and ESI Coverage for all as per rules Free Medical

Facility for teaching and Non-Teaching Staff in college campus EPF
 Gratuity Facility Advance loan in case of exigency Medical/Group
 Insurance scheme

3. Financial Assistance:

Employee Ward Concession Free books from Book Bank for Employee
 Wards Financial assistance to attend conferences/seminars to
 teaching staff

4. Professional Development:

Organizing Workshops for teaching and non-teaching staff for their
 holistic growth. Professional & administrative training Programs for
 Teaching & Non-Teaching Staff

5. Recreational Facilities:

Free Gymnasium to use in free hours Play Ground to play in free
 hours Auditorium for indoor games and yoga d. Excursions

6. Other Facilities:

Medical camps Festival Gifts Uniform to non-teaching staff Free
 parking, Canteen Facility Well-equipped and well-furnished staff
 rooms along with Departmental Libraries Free Laptops for academic &
 personal work

7. Staff Club:

Important Days celebrations Retirement Parties Fund Collection to
 help employee/society

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

84

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

94

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System:

- The performance appraisal of the teaching faculty is done through API, ACR for CAS; it is based on three parameters; academic, research and extra- curricular activities. The ACR, Annual Confidential Report known as the annual appraisal, is an internal appraisal system and is assessed by the principal and management.
- Academic Performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution.
- As per UGC norms API has been divided into three stages for Assistant Professor to become Associate Professor, from stage I to III the documents are screened and from III to IV screening is done with interview. The college also follows CAS for the associate professors.
- Non-teaching staff members are evaluated based on certain parameters mentioned in their self-appraisal proforma.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The Accounting Department of the College is in charge of overseeing all of the institution's accounting procedures. Periodically, it does internal financial audits by going over and cross-checking each transaction with the principal, bursar and accountant.

External Audit: The requisition form is duly filled for purchases and approval is taken from the Principal and submitted to the accountant in the administrative office of the college. The college has a finance committee and the bursar who keeps a strict supervision. The external CA appointed by the Management verifies the accounts. The Bursar is to check the bills and other relevant documents after they are duly verified by the Superintendent Accounts. Auditors come from DGHE(Panchkula), Audit Cell of KUK and Accountant General Haryana as per their schedule. The college ensures to keep the accounting records transparent. The financial statements are prepared clearly indicating the amount spent under different heads. Financial statements are signed by Deputy Superintendent, Bursar, Principal, and the CA then put before the governing body.

Audit Objections: Objections/inquiries during the audit are swiftly addressed by submitting relevant documentation to the auditors. Every effort is made to ensure openness in financial records and to record relevant paperwork for every financial transaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1576437

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategies for Fund Generation:

95% of salary grant is received from DGHE. College approaches various Government agencies such as UGC/CSIR/DGHE/ICSSR/MLA grant for research/seminars/skill development & infrastructure up-gradation Student Fee Alumni Contribution towards scholarships of needy/meritorious students. Staff Contribution towards scholarships/donations. Endowment Fund Funds from certificate courses run by E-Resource Development Cell for students(other than college)/professionals/housewives. Funds raised from Alumni/philanthropists/Societies/Trustsand private organizations for scholarships &earn while you learn scheme. State Government funding for NSS

Institutional Strategy for mobilization of funds:

Financial requirements are invited from all departments and the Annual Budget is prepared. The Bursar, Finance Committee, conveners/HOD's of various committees/Departments work in tandem to formulate the details of the Annual Budget.

The Annual Budget is presented to the Managing Committee for its approval. All transactions are done through bank. All expenditure-recurring and non-recurring are incurred through cheques.

Institutional Strategy for utilization of Funds:

Funds generated through government agencies are utilized as per the heads sanctioned by the agencies and utilizations duly signed by CA are submitted to the agencies. As far as UGC grants are concerned data is also entered on PFMS(Public Financial Management Systems)Deductions for Income Tax and Provident Fund as per the government rules of salary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in institutionalizing the quality assurance strategies and processes. Various practices institutionalized by IQAC are:

Skill Development: IQAC has institutionalized the Skill development initiatives to empower student with skill training. IQAC has made skill training as integral part of the academic calendar of all the departments/Cells. Initially the skill training was initiated by the computer and commerce department only but now all the departments/Cells are running certificate courses.

E-Resource Development: College has geared up the digital initiatives in the post accreditation period. IQAC made it compulsory for the faculty to learn online teaching and E-Resource Development Tools. E- Resource Development Cell has not only trained the staff of the college for the digital transformation but also trained more than 5000 teachers nation-wide.

IQAC regularly reviews teaching-learning process, structures/methodologies of operations, learning outcomes and records the incremental improvements in various activities through structured feedback mechanism.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Skill Enhancement: Value Added/Add on/Certificate courses are reviewed every year. New courses are introduced and non-popular courses are closed. 59 courses are offered to the students for their skill development. Personality Development has become a part of the curriculum for UG students. Workshops on research methodology/IPR/Skill Development and Entrepreneurship have been conducted to train a productive human resource. Conduct of Online Certificate courses for professionals, kids and housewives.

Teaching Learning Processes: Establishment of E-Resource development Cell for e-content development and training of staff for e-resource development. Development of Institutional LMS for effective curriculum delivery and establishment of IIC.

Library: Subscription of E-Books from Pearsons/SAGE/Tata McGraw Hills/Springer. Institutional Membership of DELNET to access various E- Resources/Databases. National Library and Information Services Infrastructure for Scholarly Content. Strengthened Institutional repository to showcase intellect quotient of students and staff. Library is upgraded with SuperNova Magnifier & Screen reader, braile software for the visually impaired students.

Infrastructure: Construction of NCC Shooting range. Installation of forty iron benches in the college for seating of students in lawns and playgrounds. 110 KVA solar Power plant has been installed College turned into Zero Waste Campus.

Audits: Electrical Safety, Green Audit, Academic and Administrative Audit, Energy Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sdcollegeambala.ac.in/annual-reports/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

78 courses in curriculum address the issues related to human rights/environment/gender equality/professional ethics/environmental sustainability. Certificate course on gender sensitization is offered.

NSS/YRC/NCC/Legal literacy cell/Rotaract club & different associations organized programs like awareness programs on Gender Inequality/Women Empowerment and Gender Equity/Sexual Harassment/Save Girl Child to promote gender equality.

Counselling/Committees: Career/Health/hygiene and peer counselling are provided. A well-equipped gym and a hygienic canteen provide the necessary physical/health benefits to students. Students are sensitized regarding sexual harassment through committee CASH. 'Mentor - Mentee' system adopted. Gender Sensitization Cell/Legal Literacy Cell to generate the awareness in regard to equality in law, social system. Faculty is assigned Proctorial duties to maintain discipline.

Safety/Security: CCTV surveillance is maintained to keep a check on anti-social activities. The pupils' sole point of entry/exit monitored by security officers. Daytime patrolling of the local police. Visitor's register is kept at the main gate. Girl's Common room is equipped with an LCD TV/Sanitary Pads Vending Machine/Display board with helpline/anti-ragging squad's numbers.

Gender Equity Plan: GEP is holistic, comprehensive, and inclusive and targets male and female for equal access through :Admissions Earn while You Learn Scheme/Book Bank Scholarships/Concessions for weaker sections Remedial coaching/Bridge courses Equitable participation in sports/cultural events Disabled friendly campus.

File Description	Documents
Annual gender sensitization action plan	https://www.sdcollegeambala.ac.in/criterion-vii/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sanatan Dharma College is a pioneer in environmental initiatives, college strives to improve environmental sustainability by achieving measurable energy and water savings, educating the students and local community about sustainability and encouraging behavioral changes that benefit the environment.

Students, staff, and community are educated on proper waste management practices through training programs, competitions, advertisements, displaying slogan boards, and conducting rallies and awareness programs through various units of the college. The college adopts & promotes 3R (reduce/reuse/recycle) waste management initiatives on campus for environmental protection and sustainability. To make the college zero waste campus. The college has adopted the procedure of waste segregation at source and converting organic waste to vermicompost. To mitigate the harmful effects of non-renewable sources of energy, the college has set up a solar power plant of 110KW. Liquid waste generated from RO and AC is collected into the containers. Biomedical waste generated in Botany & Zoology lab is decontaminated and collected in separate dustbins and disposed of through Bio Gas Plant. The E-waste is stored in the store room and disposed of regularly through the Scrap disposal committee. Chemical waste generated in the chemistry lab is stored in plastic containers with labels, then is neutralized by mixing dilute alkali/acid and properly disposed of.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the A. Any 4 or all of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit
3. Environment audit 4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts in providing an inclusive environment are reflected from the admission policy of the college where students from diverse socio/economic/geographical backgrounds are admitted.

Cultural/Religion: To imbibe spiritual values, college has dedicated

Adhayatmic Sabha which begins the session with Havanyajna where all students. Cultural programs like Ratnavali, Youth festival are organised for exposure to India's diverse cultural heritage. To overcome the religious/cultural gaps among different states of India, students participate in National Integration Camps through NCC/NSS/YRC. Many events are planned as part of Azadi Ka Amrit Mahotsav to honour and remember the nation's 75 years of independence.

Linguistic: The College run four language departments (Hindi/English/Punjabi/Sanskrit) that conduct courses like Functional English, Computational Sanskrit, Hindi Bhasha evame Shikha are observed.

Regional/Communal: To instil communal, cultural, and regional values in the students and staff, colleges observe days like Women's Day, Yoga Day, Cancer Day and celebrate several regional festivals like Lohri, Diwali.

Socioeconomic Harmony: College offers 45 private scholarships and book bank facility to bridge gaps. Earn while you learn scheme to allow the students to earn while they are studying at college by working in office/library/computer labs. The campus is disabled-friendly and during the examination, scribes are arranged for the needy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations/Values/Rights College have NSS/NCC units to imbibe values of patriotic commitment amongst students. To foster the growth of informed and accountable citizens, students are

informed about constitution of India , their rights and duties as Indian Citizen during orientation programs and through conduct of numerous events by college's Legal Literacy Cell and Political Science Association.

Independence Day, Republic Day, Constitutional Days, Voter's Day are observed to inspire young people with democratic values. Road Safety Workshops, Vigilance Awareness Week and Rashtriya Ekta Diwas, Open house discussion on -Rethinking Sanskrit-Shaastriya Vs UNO's Model of Human Rights on the occasion of Human Rights Day etc. are organized.

Duties and Responsibilities: To make students aware of their responsibilities to society, events like SwachhataPakhwada, Swachh Bharat Abhiyan, sustainability seminars, World Environment Day tree-planting drives, anti-cracker and anti-pollution protests, etc. are regularly organised.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/7.1.4_1677231734_10385.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates and organizes national/international commemorative days, events/festivals to maintain harmony and promote cultural nationalism:

International Days: International Women's Day, World Poetry Day, World Red Cross Day, World Population Day, World Human Rights Day, International Girl Child Day, Global Hand Washing Day, World NGO Day, Christmas Celebrations.

National Days: Independence Day, Republic Day, Gandhi Jayanti, Teachers Day, National Mathematics Day, Martyr Day of Bhagat Singh, Rajguru & Sukhdev, Hindi Diwas, Teachers Day, Children Day, NSS Day, National Voters Day, Constitution Day, Karva Chauth, Sadbhavna Diwas.

Environment Related Days: National Science Day, Basant Utsav, World OZONE Day, World Environment Day, World Nature Conservation Day, Earth Day, Swachhta Pakhwada, and Vigilance Awareness Week.

Health Related Days: Nutrition Week, International Day against Drug Abuse and Illicit Trafficking, World AIDS Day, Anti- Tobacco Day, International Day of Yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best-Practice-1

Title:Virtual_Learning_Resource_Centre

Objectives:

- 24x7 remote access to learning-resources/Dspace
- Educating students on the usage of e-Resources
- Strengthening resources for Self-paced Learning

Context:As our reliance on digital technology grows, there is dire need of extending the ways in which library engage student/teacher communities to support the E's of Libraries

The Practice

Subscribed membership of N-LIST

Institutional-membership of DELNET

Subscribed perpetual access to 186 e-books

OERs

Web-OPAC

LMS Koha

IInstitutional Repository

ICT enabled section for Differently-abled Persons

Evidence of Success:

24x7 remote access to e-resources

15000+ individuals benefitted by LMS e-resources

219 students cleared competitive examinations, 296 placed, 1344 joined higher-education. 126 entrepreneurs developed.

100% users trained to use e-Learning resources.

Problems Encountered Funds generation • Technical training of staff

Best-Practice-2

Title: ENVIRONMENTALLY_SUSTAINABLE_CAMPUS

Objectives: To promote responsible stewardship

To raise awareness and inculcate environment sustainability culture

Context: To prevent Environmental degradation, Educational institutions should act as role model..

Practice

Color-coded dustbins, 18 vermicomposting tanks, Scrap/E-waste to the recycler.

13 recharging/rainwater harvesting tanks, Drip irrigation/pop-up sprinklers

Solar-power/Biogas plant, Sensor-based LEDs and Star-rated electrical equipment

6 lush green lawns with rich phytodiversity, Green Policy, Energy Audit/Environmental/Green Audits conducted and ISO certified.

Various awareness programs are conducted.

Evidence of Success

Awarded Rs 10,00,000/- by Home Minister Haryana for environment projects.

District Green Champion Award

First in State Level Energy Conservation Award**Swachh College Award****Groundwater-level maintained/Reduced electricity bills**

Problems Encountered Determination/commitment is required from all the stakeholders. Expert advice and investment of resources are required.

File Description	Documents
Best practices in the Institutional website	https://www.sdcollegeambala.ac.in/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Multi-skill Development of Students to foster global competencies for Nation Building In tune with the vision of uplifting the society with education and mission of fostering a healthy human resource that is endowed materially/intellectually/morally/spiritually, college strives to foster Global competencies among students for nation building. Multi-skill development model is used to inculcate disciplinary/extra-disciplinary competencies in students to enable them to thrive harmoniously in a world. The model is based on under-mentioned nine dimensions to make students globally competent.

Cells/Centres for Multi-Skill Development

Deen Dayal Upadhyaya Kaushal Kendra to run B.Vocational Programs with CBCS pattern and multiple entry-exit system & up to date curriculum aligned with the industry requirements to impart core competencies. Career Guidance/Placement Cell/Institution's Innovation Council 18 Subject associations Zila Rojgar Srijan Kendra Code of Conduct/Professional Ethics Committee NSS/NCC/YRC/Women Cell/Legal Literacy Cell Environment Awareness Club/Sanatan Dharma Human Development, Research & Training Centre

Type of Skill/Global Competency

- Core Subject Competencies
- Soft & Communication Skills
- Life Skills
- Digital Skills
- Social Skills
- Collaborative Skills
- Innovation/Creativity & Entrepreneurial Skills
- Cognitive-Skills
- Values/Professional Ethics

Outcome: Placements/Progression: With the multi-skill development initiatives 218students have progressed with higher education and employment. 108 Students qualified in competitive exams.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College follows the syllabus designed/prescribed by the Kurukshetra University. However, College adopts various innovative practices to enrich the curriculum & its effective delivery. 1. Academic processes are planned with workloads, ground timetable, departmental/institutional academic calendar, feedback reports well in advance of the teaching session. POs, PSOs & COs, and a structured teaching plan prepared by the subject teachers. 2. Six faculty members are part of BOS in the KUK 3. Internal Board of Studies approves the scheme and syllabus of certificate/add-on courses proposed by HODs. 4. Students are informed about syllabus/scheme/examination pattern/rules of internal assessment/learning outcomes/time table during orientation program and through website. 5. Bridge/Remedial courses are conducted for weak/slow learners to enhance their competency level. 6. Knowledge/teaching skills of the teachers are upgraded regularly by conducting professional development programs. 7. 100% teachers use ICT tools for curriculum delivery. Teaching is facilitated through digital solutions like comprehensive CIMS/LMS/ Youtube Channel/G-suite/Webex & special infrastructure for disable students like braile/Super Nova Magnifier/Screen reader. 8. Experiential learning approach through on-the-job trainings/workshops/Project-trainings/field trips/industrial-visits etc is incorporated. 9. College library gives access to an institutional repository of international/national journals/papers/e-books/e-resources to support teaching-learning processes. 10. Curriculum is enriched by offering 59 Certificate/Add-on-courses. 11. College focuses students' academic/mental health through the mentor-ward system.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.sdcollegeambala.ac.in/wp-content/uploads/2023/02/1-1-1Supporting.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

Sanatan Dharma College follows the University Exam & Internal exam Schedule & Pattern prescribed by the affiliated University.

1.The college prepares the institutional academic calendar following the university academic calendar which clearly defines the schedule of internal examination & assignments, & other important College events. 2.As per the guidelines of the university internal assessment is based on two handwritten assignments, one class test, and attendance. The schedule of assignments and class tests is fixed on the institutional academic calendar and the institute adheres to it. 3.The College Exam committee frames guidelines for conducting the CIE in line with the calendar of the KUK. The college encourages teachers to conduct continuous evaluation of the students for their sustained performance. The class tests are prepared and conducted as per the University examination pattern. To prepare students for practical and theory examinations, teachers implement various assessments methodologies as per the level of students like Mock tests, Quizzes, Practical Assignments/Project-work/Group-Discussions/MCQ Tests/Report-Writing/Work-based problems/Presentations/Discussions/Debates.

4.Students are timely informed about the schedule of all activities like conduct of external/internal exams, assignments, attendance/internal assessment/class tests/university results/results of certificate courses/add-on-courses through the CIMS/LMS/academic calendar, and departmental notice boards, personally by teachers in the classrooms & whatsapp groups.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.sdcollegeambala.ac.in/academic-calender/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
11	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
59	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1789

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues relevant to Professional Ethics/Gender/Human Values/Environment and Sustainability are embedded into the curriculum through various compulsory and optional courses in under-graduate/post-graduate courses. There are total of 78 courses offered as core/supporting courses to address these issues.

Environment and Sustainability: Mandatory course of Environmental Studies offered in UG-I, Organic & Inorganic Chemistry offered in B.Sc -I, Certificate course on Soil testing & Waste Management. Programs to raise awareness of sustainable waste management practices amongst students/plantation drives/cleanliness-drives are conducted to sensitize students about environment.

Professional Ethics: 47 courses in curricula, Certificate course on Youth parliament & Ethical hacking and NSS/NCC/YRC/Rotaract Club/subject associations/Legal Literacy Cell/Career Guidance Cell and various departments conducts guest lectures/workshops to inculcate ethics/human values among students. The college has Code of conduct and professional ethics committee which lay down code of conduct for various stakeholders following the guidelines of UGC, monitors its implementation and conducts activities.

Gender: 3 courses in curricula, Certificate course on Gender sensitization & Lectures/Nukkad Nataks/National Level workshops on Women Empowerment, gender equity etc. are conducted. Women Cell holds several seminars/workshops/film screenings in furtherance of its objectives.

Human Values: 25 courses in curricula, Certificate course on human rights and values & Guest lectures/panel discussions/seminars are conducted by SDHDRTCe.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

42

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1280

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://www.sdcollegeambala.ac.in/feedback-and-student-satisfaction-survey/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.sdcollegeambala.ac.in/feedback-and-student-satisfaction-survey/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1231	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

458

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

UG-I in the college is the crucial juncture for the students. As students from diverse academic and socio-economic backgrounds are admitted in the college, it is indispensable for college to assess their learning levels to eradicate their learning gaps and elevate their confidence level. Learning levels of the students are assessed in the different phases through interactions with teachers and mentors, tests, assignments, group discussions, quizzes. Learning Level Assessment Mechanism: Phase 1 In the first phase Learning levels are assessed on the basis of entry level marks. Students with percentage marks below 60% in entry level marks are categorized as slow learners and above 75% are categorized as advanced learners and students with 61% to 74% are categorized as average learners. Phase 2 In the second phase subject wise learning levels of the students are assessed by the subject teacher in charge in the due course of study through assignments, class tests, Interactions. Monitoring & Mentoring: As per their learning levels special programs are conducted for slow and advanced learners as suggested by subject teachers and mentors. Their progress is evaluated from time to time by subject teacher and recorded by the mentors in their mentor registers for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2880	99

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning:

Industrial/Field Visits: On-site learning is encouraged through Field trips, visits to Industries, heritage sites, MNCs, Counselling centres, Rehabilitation Centres for Special Children, Old Age Homes. On-the-Job Training/Project/Field Work is compulsory in the curriculum of vocational, professional & Add-on courses to enhance students' real life application development skills. About 40% of students are engaged in experiential learning through OJT/Project/Field work.

Hands-On-Learning Experience is ensured through compulsory laboratory experiments in the curriculum of all Science stream, vocational courses, Add on/Certificate/Value added Courses and Compulsory Computer Awareness courses in UG-I.

Earn While You Learn Schemes provide hands-on-experience in the College Library, office & Labs. Working Models on Science/Technology are developed by students to compete in inter-district & state-level science exhibitions. Flipped Classroom, Surveys, Mock Parliament/Workshops/Guest Lectures/Exhibitions/Seminars are organized to supplement the teaching process.

Participative Learning:

Students are encouraged to perform collaborative activities in groups where they learn by active participation.

Group Assignments are given using Google-Docs/Excel/Slides/Kahoot/Quizziz/Mentimeter for collaborative learning. Rural Camps/Health Awareness Drives/Drives against

Social-Evils, Talent Show, Youth Festival, Competitions by associations are conducted to develop team work/creative quotient & selfless service-mindedness amongst students.

Problem Solving Methods:

Case studies, role play, brainstorming activities, regular Aptitude Tests, mentoring system are used to equip the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.sdcollegeambala.ac.in/criterion-ii/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Fully Wifi enabled campus with high speed 100 Mbps of dedicated leased line powered with 19 Smart rooms, four High tech Seminar halls, one AVR, One Auditorium with latest ICT Tools & seating capacity of 700, Lecture Recording studio, 53 projectors, 520 Desktops/Laptops ,21 Smart Boards, 3 Visualizers, 15 Wacom Digital Pen Display, TV's Interactive Flat panel Display,Language Lab with latest audio/visual material.

Software/Collaborative Tools/E-Resources

Moodle LMS developed by E-Resource development cell used to train its own faculty & over 5000 faculty from all over India for E-content Development & Online Teaching. OBS, Canva, CMaps, Renderforest, Powtoon,Powerpointused by teachers to design their own tutorials, videos, audios, PPT's, E-resources, animated videos to be uploaded on LMS and Youtube channel for 24x7 day access by students for self-paced learning.

Fully automated library with remote access to E-Resources from NLIST/INFLIBNET, DELNET, E-Books/E-Journals subscribed from SAGE, TATA McGraw Hills, Springer& Pearson publications.

E-Resources/Moocs,OER'sthrough Swayam, NPTEL, Coursera, Spoken Tutorials by IIT Bombay for self paced learning..

Digital platforms like G-Suite,Webex, Google Classroom ,CIMS,

LMS, Youtube Channel have been used by the staff to deliver their lectures in online mode during pandemic.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

99

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

71

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

923

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Scheme & schedule of internal assessment is as per the KUK guidelines vide its Academic Council resolution No.39(05.08.2011).Scheme of Internal assessment is based on three components as prescribed by KUK. 50% of the total assessment is based on two Handwritten Assignments, 25% is based on Class test and remaining 25% is based on attendance. For continuous internal evaluation various assessments methodologies like Mock tests/ Quizzes/Practical/Assignments/Project work/MCQ/Report Writing/Presentations/Discussions/Debate are used.

Transparent Mechanism:

The scheme and schedule of internal assessments are provided to students via prospectus, academic calendar published on college website and orientation programme at the start of each session. To keep students and parents up to date, student attendance is posted to the CIMS every day. Internal assessment awards are uploaded on CIMS at the conclusion of the semester for students' convenience.

Students who participate in state/national level sports/cultural events or represent college at university/interuniversity level through NSS/NCC/YRC are given additional time to submit assignments and appear in class test.

Results of the assessments are communicated to students and answer-sheets are discussed for improvement in final examinations.

Awards of University examination are also posted on CIMS as soon as result is declared and Gazette is shared on WhatsApp groups.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.sdcollegeambala.ac.in/criterion-ii/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has a well-defined Examination Committee with a Registrar at the top. Any grievance regarding examination is solved by the subject teacher at the lowest level. If not resolved by the teacher, then to HOD and at last it reaches the registrar. The Registrar resolves the issue after deliberating with the examination committee. If the issue is still not resolved then the matter is forwarded to the Principal. Principal resolves the issue after a deliberation with the examination committee, HOD & teacher-in-charge. Every project/ seminar/assignment is time bound and rules for evaluation are conveyed to the students well in advance. Any grievance regarding assignments/tests/projects/OJT is resolved by the Examination Committee, in presence of the concerned Teacher and HOD. The committee promptly deals with mistakes/errors related to attendance/assessment of the students. The CIMS has a mechanism for posting grievances online in order to expedite grievance

redressal.

Grievances related to university question papers like out of syllabus question/misprint-question/university-results like absent on the DMC, incorrect internal assessment marks, misspelled name etc are communicated to the dealing hand at university by the Principal after taking representation from student & concerned teacher. If students are not satisfied by the marks they can apply for re-evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the guidelines and training provided by the Internal Quality Assurance Cell, Faculty of every department prepares POs, Program Specific Outcomes(PSOs) and COs using Bloom Taxonomy. Comprehensive and well defined Program & Course outcomes not only help teachers to prepare teaching plans & learning activities but also help them to assess the progress of a student in holistic learning and the overall development of a student.

Communication of POs, PSOs and COs to teachers and students

POs, PSOs and COs are published on College Website and displayed on the Department Notice Boards. Handbook of POs, COs & PSOs is kept in the college library & departmental library for the reference of the teachers & students.

POs, COs & PSOs are also uploaded on KIOSKS available in the library for the access of students. Students are informed about POs/PSOs/COs in the department connect session of orientation program conducted by the college in the beginning of the session. Students are also informed about learning outcomes by the concerned subject teachers.

Common graduation outcomes such as critical thinking,

communication skills, teamwork, leadership traits, digital literacy, moral and ethical awareness etc are instilled in students through the activities of Cells and Subject Associations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sdcollegeambala.ac.in/wp-content/uploads/2023/04/2-6-1-PO.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs,PSOs and COs:

COs are evaluated at the end of each semester. Benchmarks for the attainment level of the course outcomes are set by the HODs, based on the performance of the previous years and are evaluated at the end of each semester using direct and indirect methods. Course Outcomes of each course are mapped to the program outcomes.

Program/Program Specific Outcomes are evaluated on the completion of the program.

Direct Method: Continuous Evaluation: Students are continuously evaluated through Class-Tests/Assignments/PPTs/Group-discussion/case-study/seminars/projects/ojt etc.

Program-Outcomes/Program-Specific-Outcomes/Course-Outcomes are defined by the faculty of each department in consultation with Head of the Department under the guidance of Internal Quality Assurance Cell following the Bloom Taxonomy. Course Outcomes are evaluated at the end of each semester. Benchmarks for the attainment level of the course outcomes are set by the head of the respective departments based on the performance of the previous years and are evaluated at the end of each semester using direct and indirect methods. Course Outcomes of each course are mapped to the program outcomes.

Program/Program Specific Outcomes are evaluated on the completion

of the duration of the program. Direct Method: Continuous Evaluation University Semester-end Theory Exams Practical Results Indirect Method: Feedbacks from Passing out students/alumni/employers Results of Placements/Startups/progression to the higher education

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/2.6.1_1677241945_10385.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

570

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.sdcollegeambala.ac.in/annual-report-2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sdcollegeambala.ac.in/feedback-and-student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**4.46597**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****0**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****13**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution's Innovation Council promotes innovation/IPR/start-up and entrepreneurs in the college. It has trained 25 students under the Haryana Government Scheme of E-Karma and placed 13 students in IT Companies.

Skill Development is running B.Voc. Program in SD under the UGC Scheme of DDUKK.

Entrepreneurship Development Cell has conducted programs in collaboration with Government agencies, entrepreneurs and Industry to aware students with government schemes for start-ups and types of financial support.

Zila Rojgar Srijan Kendra has collaborated with Swadeshi Jagran Manch and established Zila Rojgar Srijan Kendra.

Sanatan Dharma Human Development, Research & Training Centre promotes research & ethics in the institute, the centre has conducted awareness programs/discussion panels/seminars/webinars on developing Human Values/Professional Ethics/Nationalism and collaborative research.

College publishes its own open access research journal, "PurvaMimaansa".

College has set up institutional repository in the central library which has huge collection of intellectual output of the students & faculty members of the college in the form of thesis, papers in the proceedings/project work/E-books/articles/E-Notes etc.

College publishes its magazine-Sanatan Sancharika.

College has conducted activities through 06 MoUs & 29 collaborations with industries/institutions of high eminence for trainings/research/knowledge creation and sharing.

College has set up its own Recording studio for E-Resource Development for the students/ teachers/research scholars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

37

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

86	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
460	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college undertakes numerous extension activities& Days celebrations, in the college-campus, neighbourhood, and 05 adopted villages.</p> <p>Students maintain a clean campus and neighbourhood through the Swachh College/Swachh Bharat Abhiyan. Conducted Campaign against Drug Abuse, AIDS Awareness etc. to prevent development of illicit practices in the youth. Organized Blood Donation/First Aid/Community Health Check Up Camps to provide free medical aids.</p> <p>Conducted programs like Solid waste Management/Vermicompost/Tree Plantation Drives for sustainable environment. Conducted sensitization Programs like Awareness Rallies on social issues, Digital Literacy/Gender Sensitization/Beti Bachao Beti Padhao/Samagr Shiksha Abhiyan/POSHAN Abhiyan: P.M.'s Over Reaching Scheme for Holistic Nourishment/Road Safety Programmes etc. Organized Special projects like Sanitary Napkin</p>	

Distribution in schools, Surveys on Status of Women Safety/Health/Equality.

80% students of the college are engaged in community service. Community library in the adopted village Rollon. Developed a skilled human resource compassionate for the downtrodden, brotherhood and harmonious attitude towards community, animals and destitute. Strengthened connections between students and NGO to carry out humanitarian work in future projects. Developed New Greenery, elevated groundwater level, and cleaner surroundings in adopted villages. Educated villagers for environment conservation practices like rainwater harvesting and solid waste management. Medical health check-up camps have boosted and inspired them for regular examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
2425	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
29	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

With a campus spanning over 10.23 acres of land that is connected to a railway and a bus stop within 3.3 kilometres, the institution provides a wide range of facilities and resources. The campus is outfitted with cutting-edge technology and instructional tools. Keeping the goal of ecological sustainability, the college campus's periphery is lined with shady trees.

Administrative Block is well planned, spacious & fully computerized which houses Principal's Office/Personnel/Accounts & Fee Section/Data Centre/Record Room & IQAC Room.

Classrooms: 46 classrooms with energy efficient LED lights out of which 19 are smart classrooms.

Laboratories: A total of 33 ICT-enabled & well-equipped laboratories with stores include 3 chemistry, 5 physics labs, one workshop, 2 dark rooms, 12 Computer Science, Electronics & IT labs, 2 Botany/Zoology & 1 Environmental, 1 Mathematics, 4 Home Science and 2 Music Labs.

Teaching is supported with Fully furnished Departmental Rooms(17), Placement/Career Guidance Cell, Offices of YRC, NSS, NCC(Boys' & Girls'), Cultural Affairs, Women Cell, Controller of Examination Room, Health Care Centre, Staff Room, Girls' Common Room, IIC, Srijan Rojgar Kendra, Open Air Theatre, Water Tank.

Green House and Harit Dhara Botanical Garden & Podha Bank, SD Arboretum, SD Rosarium, SD Medicinal & Floral Garden with enough number of concrete benches.

Two full-fledged and 14 minor Ramps/Wheelchairs/Super Nova Magnifier/Screen Reader, Braille/Signage and reserved parking spaces for differently-abled students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/4.1.1_1677314574_10385.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a wonderful record in sports and cultural activities. College has legacy of bagging the overall Youth fest trophy for the 41 times. Many of the students have played at national and international level and got first two positions. Department of Music & Sports constantly provide training to the students for the extra ordinary performance in sports and cultural activities.

Sports & Cultural Infrastructure:

1. State of the Art Sports Complex,
2. Fully Equipped Gymnasium,
3. Table Tennis Room,
4. 400-metre Running Track,
5. All-weather Cricket pitch ,

6. Basket Ball Court, Boxing Ring.

Well furnished Multi Purpose Auditorium & 2 Music Rooms for Cultural & Sports Activities Yoga and Meditation Sessions are held in the Auditorium, Lawns and in the grounds. Play ground is opened to the kids of schools and local community in the evening for walking, playing and Yoga. Gymnasium is opened to the public in the evening. Page 43/7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

146.11962

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Recognizing the importance of a well-equipped library for the growth of students and thus the institute, the college's Central Library is one of the richest libraries in the region, with air conditioned reading room accommodating 300 readers at a time & attractive Wall Mounting & an open shelf system classified with Dewey Decimal Scheme containing 61,331 books, 13975 textbooks in Book Bank, 35 rare books, subscription to 80 journals & magazines and 23 newspapers in different languages and old volumes of periodicals.

College Library is fully automated with open source LMS Koha version 21.11.05 000. Library users can access the Web-OPAC anywhere anytime and a link to this has been provided on the college website and on two e-Kiosks in the library to assist in searching and locating the books on shelves. The whole library collection is bar coded that helps in automated circulation and stock verification. In 2017, library automation was taken to the next level with the adoption of a web-enabled LMS, namely the open source LMS Koha version 21.11.05 000 compatible with the Linux operating system. All library operations are fully automated, and its server is now hosted on the cloud.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.sdcollegeambala.ac.in/criterion-iv/

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
17.94717	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
377	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The college has a well-defined IT policy with specific roles and	

responsibilities. The IT Cell of the college constantly keeps on upgrading the IT infrastructure as per the latest technologies.

The College is Wi-Fi enabled with high speed 100 Mbps of dedicated 1:1 leased line internet Bandwidth Connectivity..Well-connected 'CAMPUS-NETWORK' via structured Optic-Fibre and CAT6 cabling at the entire campus for anywhere data access. 10 OAW AP 1221 RW Access points have been added.

Number of Computers/Laptops are 520 and updated from dual core to Core i5 processors including 2 Apple Mac Book Air A-1466 3 Panasonic VX-425ND & BENQ MX808STH projectors have been added, bringing the total to 53 projectors .

21 Smart-Boards have been installed in the laboratories, Seminar Halls/Smart Class rooms. Three visualizers have been installed in the Electronics and Botany lab. 10 Wacom Digital Pen Display are added to existing 5 Pen Display. 23 podiums are available in the labs and smart classrooms.

Compatible High-end IBM server with Firewall service from Nabero. Seminar Hall & IQAC Room is equipped with Interactive Flat Panel. 2 E-Kiosk in Library. 3 Digital Display Standees.

Power backup facility through five 3 KVA and Fourteen 6 KVA capacities of Online UPS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/4.3.1_1677168636_10385.pdf

4.3.2 - Number of Computers

520

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
178.48776	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>Policy for maintaining & utilizing physical, academic and support facilities is in place. College has constituted a College Construction , Electrical Maintenance Committee, Library, Audio Visual Room Internet Up-gradation Committee which works to upgrade and maintain infrastructure requirements of the institute. Well defined Policy documents published on the college website clearly lay out the procedures and strategies formaintaining and utilization of Class Rooms, Laboratories, Administrative Office, Common Spaces like Auditorium, Seminar Rooms, Ground , Gym, Common Room etc., Library, IT infrastructure and other Infrastructure facilities. Infrastructure and Maintenance committee The College Construction , Electrical Maintenance Committee and Library, Audio Visual Room Internet Up-</p>	

gradation Committee headed by the Principal oversees the maintenance of the buildings, classrooms, sports complexes and laboratories. The Policy of the college regarding infrastructure is consistent with the needs that arise as a result of academic development. Its salient features are: • Need based feedback from stakeholders is taken for enhancement of infrastructure. The management evaluates and approves the proposal given by the Principal in governing body meetings, thereby allocating the budget for strengthening the facilities. • The concerned committees utilize and monitor the grants received from various funding agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sdcollegeambala.ac.in/wp-content/uploads/2017/04/phacsu.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1480

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

582

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2880

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2880

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

209

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

102

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are actively engaged in academic administrative bodies, subject associations, and cells/committees of the institution to bring excellence in the academic environment of the college. The college encourages the participation of student representatives in various decisions making, academic/administrative committees which are explained below:

Internal Quality Assurance Cell: Students are an integral part of the IQAC of the college and help taking decisions regarding quality initiatives.

Subject Associations Cells: The college has constituted the subject associations for each department which conducts extracurricular, cultural, sports and extension activities for the department. All the activities of the associations are organized by the students under the guidance of the teacher-in-charge. Apart from the subject associations college has constituted various cells like Women cell, Legal Literacy Cell, Young Speakers Club, EDC, Environment Club, Rotract Club, YRC, NSS, NCC, CGC, Placement Cell, Alumni Committee etc. where in all the activities are coordinated, executed and managed by the student representatives.

College Magazine Committee: College magazine - Sanatan Sancharika released annually provides a platform for students and faculty to express their creativity. The committee is constituted with faculty/student representatives. Other Committees where student representatives are playing an important role are :

1. Grievance Redressal Cell 2. Anti-Ragging 3. Examination

Committee.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/standing-committees/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

104

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is registered with the name SDC Ambala Cantt bearing registration-number HR/002/2021/00646. The association is active and frequently brings the alumni together through reunions/invitations as resource-persons & chief-guests. The alumni have been leading figures in the political/administrative/sports/academic fields. Alumni are the college's backbone, actively contributing to its development/progress.

College has collaborated with Alumni who are successful Technology entrepreneurs for Skill-Trainings/placements/Industry-Academia linkages. Mr Jatinder, a alumni, is member of IQAC and

assists the college in curriculum development.

Alumni also contribute in mentoring the students and their career guidance through talks/invited lectures/motivational/counseling sessions. The alumni are members in the Internal Board of Studies.

Alumni have contributed approximately Rs. 880,237 for financial assistance to deserving students and Rs 180,000 for minor projects.

Alumni play a vital role in encouraging students to pursue science/innovation by providing knowledge and a support network. Alumni serve as Advisors in Rotaract to arrange and manage social activities. The SDC Incubation Centre strives to nurture and promote alumni unique ideas and motivate them to launch successful start-ups. It houses alumni businesses such as Devzmark Consulting, Lord-Shiva Education Temple, Project-Point, Face Scarf etc.

The college has created a dedicated portal with 2355 registered alumni to connect and share their experiences.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-v/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Lead me from Darkness (illiteracy) to light (literacy-light of knowledge)

Mission:

1.To uplift the society through education. 2.Nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually.

Curriculum enrichment with skill oriented/value added/add-on/certificate programs to inculcate employability skills. Up-gradation of infrastructure to impart professional training. Development of Green and Eco-friendly campus to provide congenial working environment to staff and students to foster healthy human resource development.

NSS, YRC, Rotaract, Environment Club, Women Cell, Legal Literacy Cell, Subject Societies concentrate on up liftment of the society through social work(Adoption of villages/Swachtha Abhiyan/Drug De-addiction Programs/Medical Camps/Blood donation camps/Donations/Literacy Programs in slum/rural areas/Digital literacy in schools/volunteering with NGO's) Financial aid in form of scholarships/free ships and concessions to give access of education to weaker section of the society.

Adopting latest pedagogies and ICT tools for effective teaching to strengthen students intellectually.Collaboration and signing of MoUs, orienting and moulding the young staff, organizing leadership and capacity building programmes, and ensuring the implementation of MHRD and UGC schemes are part of the perspective plans of the institution. Participation of all the stakeholders in policy making and development of the institution through strong feedback mechanism.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and Participative Management:

College empowers all its stakeholders with functional autonomy in decision making, planning and institutional goal attainment by incorporating policy of Decentralization and Participative Management.

Teaching & Non-Teaching staff are appointed as representatives in the Governing Body. Bursar and PRO are appointed from teaching staff to fulfil administrative, financial and executive responsibilities. The Staff Council is constituted with Principal as chairman and elected teacher as secretary.

The institution is in practice of forming committees for various academic and non-academics affairs. College has 52 committees and 18 subject association to perform various functions of the college. The authority is delegated to committees & accountability is set up for the effective performance of the committees which reflects the decentralized governance system in true spirit.

Heads of various Departments and Conveners of various cells/committees/subject associations enjoy full operational autonomy for carrying out the activities of their departments/cells/associations. Heads of the departments are free to plan and execute the academic activities in consultation with the faculty of the department and approval by the Principal. HOD's also participate in the recruitment process of the faculty of their respective departments.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Deployment of Institutional Strategic plan

Following the suggestions of the Cycle III Peer Team, IQAC established the college's Perspective Plan for the assessment period in conjunction with all stakeholders. The two main recommendations made by the peer team in 2017—improving industry-institution links and making the best use of ICT in

teaching/learning—are the key performance categories in which the college has continually performed well to deploy perspective plan:

1. 59value added/certificate/Add/On Courses & capacity enhancement programs have been offered during the last five years to give students a leading edge in the market.

2.35functional MOU's & collaborations/linkages have been signed with industry and prestigious institutions for trainings/collaborative initiatives.

3.Infrastructure is upgraded with new Computers, Projectors, Sound proof Lecture recording studio, Moodle LMS, Green House, Fire Hydrant Safety System, Sensor based lights, Flood Lights & Digital display system.

4.All the faculty members are trained for E-Content Development and use of ICT tools

5.Innovation Ecosystem is strengthened with IIC & EDC.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College being the government aided, receives its salary grant from the DHE. All staff recruitments are approved by the DHE and KUK following the UGC regulations. College is affiliated to KUK.

The management keeps a strict check on the adherence of all policies/guidelines. Governing Body constituted with the members of BOM, representatives from DGHE, Haryana & KUK and Principal as the Member Secretary defines policy framework. Principal closely monitor all the academic affairs assisted by Vice Principal, Planning Board, IQAC and HOD's.

Internal Board of Studies comprised of faculty and external members from management and industry makes all major decisions for curriculum enrichment. Examination/University Works Committee headed by the Registrar for the conduct of exams, compilation & publication of results/internal assessment. IQAC is set up for effective policy-making, quality related initiatives, resources up-gradation etc. The Advisory Committee assisted by Planning Board constituted from the senior faculty members and Librarian of the college plans for future developments.

Professional Ethics Committee identifies and monitors adherence to the Code of Conduct on campus. IIC works for the promotion of Innovation & Entrepreneurship. Statutory Cells include Grievance Redressal/Anti Ragging/Discipline Committee/SC/ST/OBC/Minority Cell. Scholarship/Fee Waiver Committee works to enrol students in various scholarships/ Concessions/Earn While You Learn schemes.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Link to Organogram of the institution webpage	https://www.sdcollegeambala.ac.in/wp-content/uploads/2023/02/6-2-1-administrative-set-up.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College has developed effective welfare measures for intellectual, professional and economic development of teaching and Non-Teaching Staff.

1. Annual Leaves:

Casual Leave Medical Leave Maternity Leave Sabbatical Leave Extra Ordinary Leave Compensatory leave in lieu of vacation Quarantine Leave Study Leave Earned Leave Encashment

2. Financial Incentives & Social Security:

Provident Fund and ESI Coverage for all as per rules Free Medical Facility for teaching and Non-Teaching Staff in college campus EPF Gratuity Facility Advance loan in case of exigency Medical/Group Insurance scheme

3. Financial Assistance:

Employee Ward Concession Free books from Book Bank for Employee Wards Financial assistance to attend conferences/seminars to teaching staff

4. Professional Development:

Organizing Workshops for teaching and non-teaching staff for their holistic growth. Professional & administrative training Programs for Teaching & Non-Teaching Staff

5. Recreational Facilities:

Free Gymnasium to use in free hours Play Ground to play in free hours Auditorium for indoor games and yoga d. Excursions

6. Other Facilities:

Medical camps Festival Gifts Uniform to non-teaching staff Free parking, Canteen Facility Well-equipped and well-furnished staff rooms along with Departmental Libraries Free Laptops for academic & personal work

7. Staff Club:

Important Days celebrations Retirement Parties Fund Collection to help employee/society

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

84

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

94

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System:

- The performance appraisal of the teaching faculty is done through API, ACR for CAS; it is based on three parameters;

academic, research and extra- curricular activities. The ACR, Annual Confidential Report known as the annual appraisal, is an internal appraisal system and is assessed by the principal and management.

- Academic Performance Index known as API is for regular teaching staff which assesses the members on three criteria namely teaching, learning and evaluation related activities, co-curriculum, extension and professional development related activities and research and academic contribution.
- As per UGC norms API has been divided into three stages for Assistant Professor to become Associate Professor, from stage I to III the documents are screened and from III to IV screening is done with interview. The college also follows CAS for the associate professors.
- Non-teaching staff members are evaluated based on certain parameters mentioned in their self-appraisal proforma.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The Accounting Department of the College is in charge of overseeing all of the institution's accounting procedures. Periodically, it does internal financial audits by going over and cross-checking each transaction with the principal, bursar and accountant.

External Audit: The requisition form is duly filled for purchases and approval is taken from the Principal and submitted to the accountant in the administrative office of the college. The college has a finance committee and the bursar who keeps a strict supervision. The external CA appointed by the Management verifies

the accounts. The Bursar is to check the bills and other relevant documents after they are duly verified by the Superintendent Accounts. Auditors come from DGHE(Panchkula), Audit Cell of KUK and Accountant General Haryana as per their schedule. The college ensures to keep the accounting records transparent. The financial statements are prepared clearly indicating the amount spent under different heads. Financial statements are signed by Deputy Superintendent, Bursar, Principal, and the CA then put before the governing body.

Audit Objections: Objections/inquiries during the audit are swiftly addressed by submitting relevant documentation to the auditors. Every effort is made to ensure openness in financial records and to record relevant paperwork for every financial transaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1576437

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategies for Fund Generation:

95% of salary grant is received from DGHE. College approaches various Government agencies such as UGC/CSIR/DGHE/ICSSR/MLA grant

for research/seminars/skill development & infrastructure up-gradation Student Fee Alumni Contribution towards scholarships of needy/meritorious students. Staff Contribution towards scholarships/donations. Endowment Fund Funds from certificate courses run by E-Resource Development Cell for students(other than college)/professionals/housewives. Funds raised from Alumni/philanthropists/Societies/Trustsand private organizations for scholarships &earn while you learn scheme. State Government funding for NSS

Institutional Strategy for mobilization of funds:

Financial requirements are invited from all departments and the Annual Budget is prepared. The Bursar, Finance Committee, conveners/HOD's of various committees/Departments work in tandem to formulate the details of the Annual Budget.

The Annual Budget is presented to the Managing Committee for its approval. All transactions are done through bank. All expenditure-recurring and non-recurring are incurred through cheques.

Institutional Strategy for utilization of Funds:

Funds generated through government agencies are utilized as per the heads sanctioned by the agencies and utilizations duly signed by CA are submitted to the agencies. As far as UGC grants are concerned data is also entered on PFMS(Public Financial Management Systems)Deductions for Income Tax and Provident Fund as per the government rules of salary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in institutionalizing the quality assurance strategies and processes. Various practices institutionalized by IQAC are:

Skill Development: IQAC has institutionalized the Skill development initiatives to empower student with skill training. IQAC has made skill training as integral part of the academic calendar of all the departments/Cells. Initially the skill training was initiated by the computer and commerce department only but now all the departments/Cells are running certificate courses.

E-Resource Development: College has geared up the digital initiatives in the post accreditation period. IQAC made it compulsory for the faculty to learn online teaching and E-Resource Development Tools. E- Resource Development Cell has not only trained the staff of the college for the digital transformation but also trained more than 5000 teachers nation-wide.

IQAC regularly reviews teaching-learning process, structures/methodologies of operations, learning outcomes and records the incremental improvements in various activities through structured feedback mechanism.

File Description	Documents
Paste link for additional information	https://www.sdcollegeambala.ac.in/criterion-vi/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Skill Enhancement: Value Added/Add on/Certificate courses are reviewed every year. New courses are introduced and non-popular courses are closed. 59 courses are offered to the students for their skill development. Personality Development has become a part of the curriculum for UG students. Workshops on research methodology/IPR/Skill Development and Entrepreneurship have been conducted to train a productive human resource. Conduct of Online Certificate courses for professionals, kids and housewives.

Teaching Learning Processes: Establishment of E-Resource development Cell for e-content development and training of staff for e-resource development. Development of Institutional LMS for effective curriculum delivery and establishment of IIC.

Library: Subscription of E-Books from Pearsons/SAGE/Tata McGraw Hills/Springer. Institutional Membership of DELNET to access various E- Resources/Databases. National Library and Information Services Infrastructure for Scholarly Content. Strengthened Institutional repository to showcase intellect quotient of students and staff. Library is upgraded with SuperNova Magnifier & Screen reader, braile software for the visually impaired students.

Infrastructure: Construction of NCC Shooting range. Installation of forty iron benches in the college for seating of students in lawns and playgrounds. 110 KVA solar Power plant has been installed College turned into Zero Waste Campus.

Audits: Electrical Safety, Green Audit, Academic and Administrative Audit, Energy Audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sdcollegeambala.ac.in/annual-reports/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

78 courses in curriculum address the issues related to human rights/environment/gender equality/professional ethics/environmental sustainability. Certificate course on gender sensitization is offered.

NSS/YRC/NCC/Legal literacy cell/Rotaract club & different associations organized programs like awareness programs on Gender Inequality/Women Empowerment and Gender Equity/Sexual Harassment/Save Girl Child to promote gender equality.

Counselling/Committees: Career/Health/hygiene and peer counselling are provided. A well-equipped gym and a hygienic canteen provide the necessary physical/health benefits to students. Students are sensitized regarding sexual harassment through committee CASH. 'Mentor - Mentee' system adopted. Gender Sensitization Cell/Legal Literacy Cell to generate the awareness in regard to equality in law, social system. Faculty is assigned Proctorial duties to maintain discipline.

Safety/Security: CCTV surveillance is maintained to keep a check on anti-social activities. The pupils' sole point of entry/exit monitored by security officers. Daytime patrolling of the local police. Visitor's register is kept at the main gate. Girl's Common room is equipped with an LCD TV/Sanitary Pads Vending Machine/Display board with helpline/anti-ragging squad's numbers.

Gender Equity Plan: GEP is holistic, comprehensive, and inclusive

and targets male and female for equal access through :Admissions Earn while You Learn Scheme/Book Bank Scholarships/Concessions for weaker sections Remedial coaching/Bridge courses Equitable participation in sports/cultural events Disabled friendly campus.

File Description	Documents
Annual gender sensitization action plan	https://www.sdcollegeambala.ac.in/criterion-vii/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sanatan Dharma College is a pioneer in environmental initiatives, college strives to improve environmental sustainability by achieving measurable energy and water savings, educating the students and local community about sustainability and encouraging behavioral changes that benefit the environment.

Students, staff, and community are educated on proper waste management practices through training programs, competitions, advertisements, displaying slogan boards, and conducting rallies and awareness programs through various units of the college. The college adopts & promotes 3R (reduce/reuse/recycle)waste management initiatives on campus for environmental protection and

sustainability. To make the college zero waste campus. The college has adopted the procedure of waste segregation at source and converting organic waste to vermicompost. To mitigate the harmful effects of non-renewable sources of energy, the college has set up a solar power plant of 110KW. Liquid waste generated from RO and AC is collected into the containers. Biomedical waste generated in Botany & Zoology lab is decontaminated and collected in separate dustbins and disposed of through Bio Gas Plant. The E-waste is stored in the store room and disposed of regularly through the Scrap disposal committee. Chemical waste generated in the chemistry lab is stored in plastic containers with labels, then is neutralized by mixing dilute alkali/acid and properly disposed of.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**

A. Any 4 or All of the above

4. Ban on use of plastic	
5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts in providing an inclusive environment are reflected from the admission policy of the college where students from diverse socio/economic/geographical backgrounds are admitted.

Cultural/Religion: To imbibe spiritual values, college has dedicated Adhayatmic Sabha which begins the session with Havanyajna where all students. Cultural programs like Ratnavali, Youth festival are organised for exposure to India's diverse cultural heritage. To overcome the religious/cultural gaps among different states of India, students participate in National Integration Camps through NCC/NSS/YRC. Many events are planned as part of Azadi Ka Amrit Mahotsav to honour and remember the nation's 75 years of independence.

Linguistic: The College run four language departments (Hindi/English/Punjabi/Sanskrit) that conduct courses like Functional English, Computational Sanskrit, Hindi Bhasha evame Shikha are observed.

Regional/Communal: To instil communal, cultural, and regional values in the students and staff, colleges observe days like Women's Day, Yoga Day, Cancer Day and celebrate several regional festivals like Lohri, Diwali.

Socioeconomic Harmony: College offers 45 private scholarships and book bank facility to bridge gaps. Earn while you learn scheme to allow the students to earn while they are studying at college by working in office/library/computer labs. The campus is disabled-

friendly and during the examination, scribes are arranged for the needy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional obligations/Values/Rights College have NSS/NCC units to imbibe values of patriotic commitment amongst students. To foster the growth of informed and accountable citizens , students are informed about constitution of India , their rights and duties as Indian Citizen during orientation programs and through conduct of numerous events by college's Legal Literacy Cell and Political Science Association.

Independence Day, Republic Day, Constitutional Days, Voter's Day are observed to inspire young people with democratic values. Road Safety Workshops, Vigilance Awareness Week and Rashtriya Ekta Diwas, Open house discussion on -Rethinking Sanskrit-Shaastriya Vs UNO's Model of Human Rights on the occasion of Human Rights Day etc. are organized.

Duties and Responsibilities: To make students aware of their responsibilities to society, events like SwachhataPakhwada, Swachh Bharat Abhiyan, sustainability seminars, World Environment Day tree- planting drives, anti-cracker and anti-pollution protests, etc. are regularly organised.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106327/7.1.4_1677231734_10385.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates and organizes national/international commemorative days, events/festivals to maintain harmony and promote cultural nationalism:

International Days: International Women's Day, World Poetry Day, World Red Cross Day, World Population Day, World Human Rights Day, International Girl Child Day, Global Hand Washing Day, World NGO Day, Christmas Celebrations.

National Days: Independence Day, Republic Day, Gandhi Jayanti, Teachers Day, National Mathematics Day, Martyr Day of Bhagat Singh, Rajguru & Sukhdev, Hindi Diwas, Teachers Day, Children Day, NSS Day, National Voters Day, Constitution Day, Karva Chauth, Sadbhavna Diwas.

Environment Related Days: National Science Day, Basant Utsav, World OZONE Day, World Environment Day, World Nature Conservation Day, Earth Day, Swachhta Pakhwada, and Vigilance Awareness Week.

Health Related Days: Nutrition Week, International Day against Drug Abuse and Illicit Trafficking, World AIDS Day, Anti- Tobacco Day, International Day of Yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best-Practice-1

Title:Virtual_Learning_Resource_Centre

Objectives:

- 24X7 remote access to learning-resources/Dspace
- Educating students on the usage of e-Resources
- Strengthening resources for Self-paced Learning

Context:As our reliance on digital technology grows, there is dire need of extending the ways in which library engage student/teacher communities to support the E's of Libraries

The Practice

Subscribed membership of N-LIST

Institutional-membership of DELNET

Subscribed perpetual access to 186 e-books

OERs

Web-OPAC

LMS Koha

IIInstitutional Repository

ICT enabled section for Differently-abled Persons

Evidence of Success:

24x7 remote access to e-resources

15000+ individuals benefitted by LMS e-resources

219 students cleared competitive examinations, 296 placed, 1344 joined higher-education. 126 entrepreneurs developed.

100% users trained to use e-Learning resources.

Problems Encountered Funds generation • Technical training of staff

Best-Practice-2

Title: ENVIRONMENTALLY_SUSTAINABLE_CAMPUS

Objectives:To promote responsible stewardship

To raise awareness and inculcate environment sustainability culture

Context: To prevent Environmental degradation, Educational institutions should act as role model..

Practice

Color-codeddustbins,18 vermicomposting tanks, Scrap/E-wasteto the recycler.

13recharging/rainwater harvesting tanks,Drip irrigation/pop-up

sprinklers

Solar-power/Biogas plant, Sensor-based LEDs and Star-rated electrical equipment

6 lush green lawns with rich phytodiversity, Green Policy, Energy Audit/Environmental/Green Audits conducted and ISO certified.

Various awareness programs are conducted.

Evidence of Success

Awarded Rs10,00,000/- by Home Minister Haryana for environment projects.

District Green Champion Award

First in State Level Energy Conservation Award

Swachh College Award

Groundwater-level maintained/Reduced electricity bills

Problems Encountered Determination/commitment is required from all the stakeholders. Expert advice and investment of resources are required.

File Description	Documents
Best practices in the Institutional website	https://www.sdcollegeambala.ac.in/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Multi-skill Development of Students to foster global competencies for Nation Building In tune with the vision of uplifting the society with education and mission of fostering a healthy human resource that is endowed materially/intellectually/morally/spiritually, college strives to foster Global competencies among students for nation building.

Multi-skill development model is used to inculcate disciplinary/extra-disciplinary competencies in students to enable them to thrive harmoniously in a world. The model is based on under-mentioned nine dimensions to make students globally competent.

Cells/Centres for Multi-Skill Development

Deen Dayal Upadhyaya Kaushal Kendra to run B.Vocational Programs with CBCS pattern and multiple entry-exit system & up to date curriculum aligned with the industry requirements to impart core competencies. Career Guidance/Placement Cell/Institution's Innovation Council 18 Subject associations Zila Rojgar Srijan Kendra Code of Conduct/Professional Ethics Committee NSS/NCC/YRC/Women Cell/Legal Literacy Cell Environment Awareness Club/Sanatan Dharma Human Development, Research & Training Centre

Type of Skill/Global Competency

- Core Subject Competencies
- Soft & Communication Skills
- Life Skills
- Digital Skills
- Social Skills
- Collaborative Skills
- Innovation/Creativity & Entrepreneurial Skills
- Cognitive-Skills
- Values/Professional Ethics

Outcome: Placements/Progression: With the multi-skill development initiatives 218students have progressed with higher education and employment. 108 Students qualified in competitive exams.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To obtain NIRF Ranking
2. To apply for ATAL Ranking
3. Construction of a New Front Gate directly linked to the parking area.
4. New refreshment area near Home Science Department.
5. Strengthening the activities of IIC, EDC and Srijan Rojgar Kendra with the prime focus on Entrepreneurship and start ups.
6. Strengthening the Industry-academia practices and signing up more mous with industry and academic/research institutions.
7. More Awareness programs on the implementation of NEP-2020 are to be conducted.
8. Strengthening the green initiatives in and around the college.
9. Strengthening the community engagement programs,
10. Renovation of the auditorium.
11. Self Study Report to be submitted to NAAC for Cycle-IV
12. One corner of the college to be devoted to depicting the history of freedom fighters of the Ambala to inspire and motivate students to fight injustice.
13. To establish the Valmiki Chair in the college
14. Strengthening the programs on human values and professional ethics.