

Appendix-V

Recommendation Letter from Institute to Internship Providing Organization

To

.....
.....

Subject: Request for 04/06 Weeks Internship of Undergraduate Students

Dear Sir/Madam

It is to inform you that NEP-2020 has made internship mandatory for all undergraduate students. Accordingly, many students have shown their interest in doing their internship at your organization as being important and impactful.

I request your good self to allow our following students for internship in your organization:

| S. No. | Name | Roll No. | Year | Discipline |
|--------|------|----------|------|------------|
| | | | | |
| | | | | |

Kindly accord your permission and convey your consent in the format of Annexure-III at the earliest. It will be appreciable if one-week time is given for students to join training after confirmation.

A line of confirmation will be highly appreciated.

With warm regards

Yours sincerely

Internship Coordinator/Nominee